



## **KWAZULU NATAL TEAM SELECTION POLICY**

**1<sup>st</sup> Edition effective 1 January 2017**

**as adopted by the KZNSJ committee on 7<sup>th</sup> December 2016**

### **AIM:**

To ensure that a fair and transparent selection process is consistently applied when selecting Show Jumping teams to represent KwaZulu Natal. To formalize the process that will accommodate reviews and updates from time to time as may be required.

### **SCOPE:**

This details the policies and procedures of the following:

- Appointment of both The Conveners of Selectors and Selectors
- The Acknowledgement of Availability for team selection
- The Provincial Team selection process
- The Lower Grade Team selection process
- Awards and Team colours
- The Declaration of Team members

### **RESPONSIBILITY**

It is the responsibility of The KwaZulu Natal Show Jumping Committee to ensure that this policy is applied and adhered to at all times.

### **REFERENCES**

- The Athlete and Horse rankings on The South African Show Jumping Data Base
- Selection Availability Document
- Indemnity and Team Declaration Document

### **ABREIVIATIONS AND DEFINITIONS**

SASJ	South African Show Jumping
KZN	KwaZulu Natal

## **CONTENT**

### **Appointment of The Convener of Selectors and The Selectors**

- There shall be no conflict of interest when appointing the selection team
- A conflict of interest is deemed to exist when any member of the selection team is either a parent/guardian/relative and or an instructor of any of the athletes who may be considered for the Provincial Team selection. A conflict of interest will not exist for the selection of the Lower Grade Teams, due to the nature of the selection criteria. No members of the selection team may be related.
- Four months before the relevant event the KZNSJ committee will appoint The Convener of Selectors who must be a member of the committee. If at any point in time all the members of the KZNSJ committee have conflict of interest, then the KZNSJ committee will agree on a suitable candidate to be co-opted onto the committee to perform the duties of The Convener of Selectors until such time as the relevant teams have been selected.
- On completion of the appointment of The Convener of Selectors the committee will then appoint three (3) appropriate team selectors.

### **Acknowledgement of Availability for Team selection**

- Four months prior to the date of the event the KZNSJ office will send out a notification via email to all registered athletes, relevant to the particular age category, for completion.
- The athletes will be required to complete the prescribed availability form and return to the KZNSJ office within 5 working days.
- The KZNSJ office will send, via email, a daily reminder to all athletes.
- If no form is received it will be deemed by the selection team that the relevant athletes have no intention of making themselves available for team selection

### **The Provincial Team selection process**

- The Provincial Team is for the Open jumping grades relevant to the various age categories only, as dictated by SASJ from time to time.
- The Provincial Team will consist of five (5) athletes and equine combinations with a sixth (6<sup>th</sup>) equine as a standby.
- On the next working day after the closure of the availability forms, The Convener of Selectors will access the SASJ data base and print out the KZN Athlete and Horse rankings at that point in time.

- The Convener of Selectors will then compare the rankings list to the availability lists and draw up a list of the top ten (10) athletes and equine combinations.
- This list will be referred to as the short list.
- The Convenor of Selectors will call a meeting with the selection team, the short list will be distributed to the rest of the members of the selection team.
- The selection team will then consult the show calendar and determine how many and which shows they will use as selection shows.
- The Convenor of Selectors will then advise the KZNSJ office to publish the list of selection shows onto the KZNSJ section of the SASJ website, as well as email all athletes on the short list directly.
- The Team selections will be based on, but not limited to the following criteria:
  - Performance
  - Attitude
  - The athletes ability to perform under pressure
  - A team player
- The selection team will meet at various intervals as they may choose, in order to consult and discuss the progress. The Convenor of Selectors will present the final team selection to the KZNSJ committee for ratification purposes.
- Once the team has been ratified The Convener of Selectors will advise each individual separately.

#### **The Lower Grade Team selection process**

- The Lower Grade Teams are for all other grades other than the open grades, as dictated by SASJ from time to time. Recreational grades are excluded.
- The Lower Grade Teams consist of five (5) athletes and equine combinations.
- Lower Grade Team selection will be based on the SASJ data base KZN Athlete and Horse combination rankings.
- Two weeks before closing date of show entries, the selection team will print out a list of all lower grade athlete and horse rankings from the SASJ data base.
- The five (5) highest ranked athlete and horse combinations will be selected relative to the availability forms completed.
- The Convenor of Selectors will present the final team selection to the KZNSJ committee for ratification purposes.
- Once the team has been ratified KZNSJ office will advise each individual separately.

## **Awards and Team Colours**

### **Provincial Teams:**

- Team members will receive full KwaZulu Natal Provincial colours The KZN Provincial colours badge and scroll will be supplied and must be attached to the athletes competition jacket pocket. Once an athlete changes age category the relevant badge and scroll are to be removed from the jacket pocket.
- Team members will be required to purchase team horse/pony blankets.
- Team members will be required to purchase clothing as prescribed by the KZNSJ committee from time to time

### **Lower Grade Teams**

- Team members will be awarded KZNSJ certificates, as well as a badge depicting the relevant team for which the member is a part of.
- Team members will be required to purchase clothing as prescribed by the KZNSJ committee from time to time

### **Awards**

- Awards will be presented at the annual KZNSJ awards evening

### **The Indemnity and Team Declaration document**

- Every team member whether Provincial or Lower Grade will be required to sign the athletes declaration document
- Upon announce of the teams the KZNSJ office will send each team member the declaration form for completion.
- No team member will receive any award until the declaration form has been completed and returned to the office.